

## Highworth Canoe Club (HCC) General Information:

### General club practices:

The club asks for a £1 donation for the use of any amount of equipment used in a session. The fee will be used to repair or replace items of kit. This is not a requirement for the pool sessions or courses.

Any Canoe England (UKCC) indorsed courses will be separate to the club sessions and will be run in accordance with the guidelines implemented by the awarding body.

Club trips will be published on the forum. Trip leaders will expect club members to organise their own equipment and transport. For a trip to be indorsed by HCC a risk assessment must be completed, by the trip leader (not necessarily a coach), and witnessed by the head coach. If a junior member wishes to attend a trip an *Adult Approval Form* must be signed and an appropriate (water based) attending adult has to agree to take responsibility for said junior.

### Practices associated with HCC sessions:

1. Club sessions are held at three locations, Bowmoor sailing lake, The trout Inn, Lechlade, and Highworth REC through the winter (Pools sessions will incur a further cost).
2. Information on the location of the session will be publicised on the forum.
3. Only coaches hold the keys for the equipment, no member is allowed to access the equipment without a coach's permission.
4. Only members who hold the two star and FSTR certificate can paddle on the lake without the coaches direct supervision.
5. Any member who has their own equipment and a river licence can take part in a session on the Thames, Please understand that if a coach is not present then equipment will not be available to members. If a coach is not present at any session then technically the session is not endorsed by HCC.
6. When conducting Pool session a coach and lifeguard will be present.
7. The club requires the equipment to be put away in the same manor it was found, hung up using one of the coat hangers/ pegs.